

## Process of Health Benefit Insurance and Group Insurance for Fiscal Year of 2025

1. **Group 1 Permanent Employee** which are group A, B, C, D, E, EF, EP, EX, F, the premium will be from employee benefit fund and subdivision's income. They can choose health benefit from 4 plans within the budget of 8,000 baht, the insurance plan and premium are in document attached ([Document 1](#)) and health benefit plans can be concluded as follow

- 1) **plan 1** : 3,187 baht for group insurance and 4,813 baht for health benefit
- 2) **plan 2** : 5,105 baht for group insurance and 2,895 baht for health benefit
- 3) **plan 3** : 7,324 baht for group insurance and 676 baht for health benefit
- 4) **plan 4** : 2,206.60 baht for group insurance and 5,793.40 baht for health benefit

All employees are expected to choose their health benefit plan **between August 15th to September 15th, 2024** , via Flexible Benefits CMU at <https://flexbenefits.mis.cmu.ac.th/> Or they can simply choose via CMU MIS, by clicking on health benefits reimbursement system on the menu bar. However, all University units must inform their employee to fill in beneficiary appointment form ([Document 2](#)) within September 2024. The document must be kept at their subdivision. The Human Resource Management Division will deliver the document to all subdivision by August 28th, 2024.

2. **Group 2 Additional Member** which are government officers, permanent employees, temporary employees, and other types of employees that their subdivision supports premium, select one insurance plan among 4 plans ([Document 1](#)) the details are as follow

- 1) **plan 1** with the premium for group insurance of 3,187 baht/person
- 2) **plan 2** with the premium for group insurance of 5,105 baht/person
- 3) **plan 3** with the premium for group insurance of 7,324 baht/person
- 4) **plan 4** with the premium for group insurance of 2,206.60 baht/person

The subdivision must submit insurance plans and the list of employees to the Human Resource Management Division **within September 15, 2024**. However, we would like to ask every subdivision to inform the insured persons to proceed on submitting the beneficiary appointment form ([Document 2](#)) September 30, 2024. The document must be kept at their subdivision. The Human Resource Management Division will deliver the document to all subdivision by August 28th, 2024.

3. **Group 3 Voluntary Members** which are government officers, permanent employees, temporary employees, other types of employees, and former employees who have retired and are members of comprehensive health insurance with the Southeast Insurance Company Limited, including all types of employees that will be retired within fiscal year 2024, and the employees must pay for insurance premium following one of 4 insurance plans ([Document 3](#)) as following details

- 1) **Plan 1** Group insurance premium for 3,771 baht
- 2) **Plan 2** Group insurance premium for 6,072 baht
- 3) **Plan 3** Group insurance premium for 8,708 baht
- 4) **Plan 4** Group insurance premium for 2,610.60 baht

Those employees who are interested can apply for insurance from August 15th to September 10th, 2024. However, the company will consider numbers of applicants and if the number does not match the expectation, the process of insurance for direct family member will be cancelled. In case the number of applicants match the company's expectation, the insurance premium must be paid by October 15th, 2024. The employees will be required to fill in the insurance application form as attached ([Document 4](#)) and bring the document to Human Resource Management Division by having the subdivision sent them to Human Resource Management Division within September 15th, 2024.

However, we would like to ask every subdivision to inform the insured persons to proceed on submitting the beneficiary appointment form (document 2) by September 30, 2024. The document must be kept at their subdivision. The Human Resource Management Division will deliver the document to all subdivision by August 28th, 2024.

**4. Group 4 Additional Members** which are employee's direct family members; father, mother, spouse, and children, whom the employee will pay the insurance premium for. The application can be submitted from August 15th to September 15th, 2024 with 4 insurance plans as follow

**4.1 For spouse and child**, the insurance plans ([Document 5](#)) are as follows

**Plan 1** Group insurance for **12,372 baht**

**Plan 2** Group insurance for **19,119 baht**

**Plan 3** Group insurance for **26,936 baht**

**Plan 4** Group insurance for **8,539.60 baht**

**4.2 For biological Father and Mother**, the insurance plans ([Document 5](#)) are as follows

**Plan 1** Group insurance for **19,522 baht**

**Plan 2** Group insurance for **32,232 baht**









**Plan 3** Group insurance for **46,274 baht**

**Plan 4** Group insurance for **13,503.60 baht**

Employees can apply for insurance for their direct family members from August 15th to September 10th, 2024. The company will consider numbers of applicants and if the number does not match the expectation, the process of insurance for direct family member will be cancelled. However, the plan selected for family member must be the same or not higher than the one that the employee has applied for. In case the number of applicants match the company's expectation, the insurance premium must be paid by October 15th, 2024. The company will inform the result after consideration by September 25th, 2024 and the employees will be required to fill in the insurance application form as attached ([Document 4](#)) and bring the document to Human Resource Management Division by having the subdivision sent them to Human Resource Management Division within September 10th, 2024.

However, we would like to ask every subdivision to inform the insured persons to proceed on submitting the beneficiary appointment form ([Document 2](#)) September 30, 2024. The document must be kept at their subdivision. The Human Resource Management Division will deliver the document to all subdivision by August 28th, 2024.

**Insurance plan according to groups of insured individuals for Fiscal Year 2025**

<p><b>Group 1 <u>Permanent employee</u></b> which are group A, B, C, D, E, EF, EP, EX, F, the premium will be from employee benefit fund and subdivision's income. They can <u>choose health benefit Plan</u> from August 15th – September 15th, 2024 via Flexible Benefits CMU at <a href="https://flexbenefits.mis.cmu.ac.th/">https://flexbenefits.mis.cmu.ac.th/</a> Or they can simply choose via CMU MIS, by clicking on <u>health benefits reimbursement</u> system on the menu bar at the right bottom.</p>	<p align="center"><u>Insurance Plans</u></p>  <p align="center"><a href="https://cmu.to/ssbJb">https://cmu.to/ssbJb</a></p>	
<p align="center"><u>Insurance Plans</u></p>  <p align="center"><a href="https://cmu.to/ssbJb">https://cmu.to/ssbJb</a></p>	<p><b>Group 2 <u>Additional Members</u></b> which are government officers, permanent employees, temporary employees, and other types of employees that their subdivision supports premium, are expected to have their subdivision inform the Human Resource Management with the list of insured persons by September 15th , 2024.</p>	
<p><b>Group 3 <u>Voluntary Members</u></b>, which are government officers, permanent employees, temporary employees, and other types of employees <u>that the employee themself pay for their own premium</u> can submit the application from August 15th , 2024 until September 15th , 2024.</p>	<p align="center"><u>Insurance Plans</u></p>  <p align="center"><a href="https://cmu.to/pR73i">https://cmu.to/pR73i</a></p>	<p align="center"><u>Application Process</u></p>  <p align="center"><a href="https://cmu.to/atKAQ">https://cmu.to/atKAQ</a></p>
<p align="center"><u>Insurance Plans</u></p>  <p align="center"><a href="https://cmu.to/Uq2Ss">https://cmu.to/Uq2Ss</a></p>	<p align="center"><u>Application Process</u></p>  <p align="center"><a href="https://cmu.to/atKAQ">https://cmu.to/atKAQ</a></p>	<p><b>Group 4.1 <u>Additional Members</u></b>: Spouse and children of the employee <u>that the employee themself pay for their own premium</u> can submit the application from August 15th , 2024 until September 10th , 2024.</p>
<p align="center"><u>Insurance Plans</u></p>  <p align="center"><a href="https://cmu.to/Uq2Ss">https://cmu.to/Uq2Ss</a></p>	<p align="center"><u>Application Process</u></p>  <p align="center"><a href="https://cmu.to/atKAQ">https://cmu.to/atKAQ</a></p>	<p><b>Group 4.2 <u>Additional Members</u></b>; Employees biological parents that the employee themself pay for their own premium can submit the application from August 15th , 2024 until September 10th , 2024.</p>